



**We are inviting applications to fill the following posts:**

**(I) St. Paul's Co-educational College**

1. Teacher of English
2. Teacher of Physics

**Requirements:**

- A relevant degree and preferably a recognized teacher training qualification.
- For English Teacher: EDB's Language Proficiency Requirement (LPR) fulfilled; native-speaker fluency required; Literature-in-English background and ability to teach IBDP preferred.
- For Physics Teacher: EDB's Language Proficiency Requirement (LPR) to teach subjects in English fulfilled; experience in teaching IB Physics and Theory of Knowledge will be an advantage.

**(II) 聖保羅男女中學附屬小學**

1. 多媒體管理主任(Multimedia Administration Officer)

**工作範疇:**

- 管理、統籌及發展學校的多媒體計劃
- 處理及製作高質量的視訊及音訊
- 統籌各項拍攝及錄影的工作，並負責校外(包括境外)攝錄工作
- 管理、操作及保養本校各項影音設備(包括禮堂、課室、特別室及其他場地等)
- 採購適用本校的影音設備及提供各設備的升級建議
- 執行其他由學校分配的相關工作

**入職要求:**

- 持有數碼媒體或相關範疇的學士學位或同等學歷，具備多媒體管理工作經驗者優先考慮
- 具操作不同類型視頻設備的知識及經驗
- 擁有視覺傳意範疇的專業知識，掌握 Photoshop、Final Cut Pro、Premiere Pro、Audacity 等編輯軟件，如能製作網頁及動畫則更佳
- 能在有限的時間內完成多媒體製作
- 具良好溝通能力，亦可與各部門協調

**For (I):** Salary will be commensurate with qualifications and years of experience. Applications must be sent on or before 17 October 2017 to **The Principal, St. Paul's Co-educational College, 33 MacDonnell Road, Hong Kong**, or by email to [adminoffice@spcc.edu.hk](mailto:adminoffice@spcc.edu.hk).

**For (II):** 申請人請將履歷及一隻載有三分鐘個人影片作品的光碟於 10月20日前寄黃竹坑南風徑11號聖保羅男女中學附屬小學校長收。

Please mark "Confidential" and specify the post you apply for in your application and on the envelope. The successful candidate will be required to undergo Sexual Conviction Record Check (SCRC).

*All enquiries and applications will be treated in strict confidence and only used for employment related purpose.*