

聖保羅男女中學附屬小學

**ST. PAUL'S CO-EDUCATIONAL COLLEGE PRIMARY SCHOOL**

11 NAM FUNG PATH, WONG CHUK HANG, HONG KONG

Tel : (852) 2526 1882

Fax : (852) 2526 2133

6<sup>th</sup> October, 2017

School Ref. No. : 17-18/T005/IT/Computer Equipment

Dear Sir / Madam,

INVITATION TO TENDER  
TENDER FOR THE SUPPLY OF  
**COMPUTER EQUIPMENT**

You are invited to tender for the supply of the items as specified in the enclosed tender schedule. If you are not prepared to accept a partial order, please state this clearly on the tender schedule.

Your sealed tender, **in DUPLICATE**, should be clearly marked on the envelope:

Tender for the supply of **COMPUTER EQUIPMENT**

Tenderers should not identify themselves on the tender envelope and a tender bid will be disqualified if the bidder discloses its identity on the sealed tender envelope. Tenderers are allowed to amend their tenders after tender submission but before tender closing, the amendments should be submitted in the same manners as for submitting the tenders.

The envelope should be addressed to:

The Headmistress  
St. Paul's Co-educational College Primary School  
11 Nam Fung Path, Wong Chuk Hang  
Hong Kong

Tender submissions should arrive not later than 12:00 noon on 27<sup>th</sup> October, 2017. Late tenders will not be accepted. Your tender will remain open for 90 days from the "Closing Date", and you may consider your tender to be unsuccessful if no order is placed with you within these 90 days. You are requested to note that unless Part II of the tender form is completed, the tender will not be considered. In case a black rainstorm warning signal or typhoon signal No. 8 or above is valid for any duration between 9:00 am and 12:00 noon, the tender closing time will be extended to 12:00 noon on the next business day (i.e. except Saturday, Sunday and public holiday). All inquiries regarding this tender or request for tender forms and tender schedule may be directed to Mr. FELIX CHENG (2526-1882).

*The bidder, its employees and agents shall not offer any advantage (as defined in the Prevention of Bribery Ordinance, Cap. 201) to the school employees, SMC/IMC members, or any parent or student representative in a committee responsible for considering any matters in relation to this contract. Any such offer by the bidder or its employees or agent may constitute an offence under the Prevention of Bribery Ordinance and may render the contract null and void. The school may also cancel the contract awarded and hold the bidder liable for any loss or damage the school may sustain.*