



TEACHERS AND NON-TEACHING STAFF REQUIRED

St. Paul's Co-educational College offers dual curricula - the Diploma of Secondary Education (DSE) curriculum and the International Baccalaureate Diploma Programme (IBDP). As a Direct Subsidy Scheme (DSS) school, SPCC enjoys additional funding and resources. These allow it to recruit additional teachers to increase pedagogical effectiveness, provide diverse student programmes, reduce class size and reduce student-teacher ratio. SPCC offers an enhanced remuneration package, staff medical scheme, school-based promotion system and professional development opportunities for high-calibre applicants passionate about teaching.

We are now inviting applications to fill the following posts in September 2019:

(I) St. Paul's Co-educational College

A. Teaching Staff (DSE / IBDP)

1. English
 2. Geography
- Requirements:*

- A relevant degree and preferably a recognized teacher training qualification.
- EDB's Language Proficiency Requirement (LPR) to teach subjects in English fulfilled.
- English Teacher: EDB's Language Proficiency Requirement (LPR) fulfilled; native-speaker fluency required; Literature-in-English background and ability to teach IBDP preferred.
- Geography Teacher: Ability to teach Liberal Studies preferred.

B. Non-teaching Staff (Available in May 2019)

1. Library Assistant – Responsible for assisting in the daily operation of the library, including the promotion of reading and providing active support for student research.
2. Dormitory Officer – Responsible for managing the dormitory's daily operations including room inspection, taking attendance, liaising with parents, organizing / facilitating dormitory activities, implementing any procedures to ensure the safety and well-being of dormitory students etc.

Requirements:

- Please visit our school website (<http://www.spcc.edu.hk/jobs-and-tenders>) for details of the job requirements.

(II) St. Paul's Co-educational College Primary School

A. Teaching Staff

1. English
2. Chinese
3. Mathematics and Science
4. Music and Mathematics/Science

Requirements:

- A relevant degree and preferably a recognized teacher training qualification.
- English Teacher: EDB's Language Proficiency Requirement (LPR) fulfilled; native-speaker fluency required; experience in School-Based Curriculum Development preferred.
- Chinese Teacher: EDB's Language Proficiency Requirement (LPR) to teach subjects in Putonghua fulfilled.
- Mathematics and Science Teacher: EDB's Language Proficiency Requirement (LPR) to teach subjects in English preferred.

B. Non-teaching Staff

1. Social Worker – Responsible for developmental and educational work in collaborating with school system, providing comprehensive student guidance service and co-work with existing social worker.

Requirements:

- Please visit our school website (<http://www.spcc.edu.hk/jobs-and-tenders>) for details of the job requirements.

Salary will be commensurate with qualifications and years of experience. Applications must be sent to:

For (I) : The Principal, St. Paul's Co-educational College, 33 MacDonnell Road, Hong Kong

For (II) : The Headmistress, St. Paul's Co-educational College Primary School, 11 Nam Fung Path, Wong Chuk Hang, Hong Kong

Please mark "Confidential" and specify the post you apply for in your application and on the envelope. Successful candidates will be required to undergo Sexual Conviction Record Check (SCRC).

All enquiries and applications will be treated in strict confidence and used solely for employment-related purposes.