

聖保羅男女中學附屬小學
ST. PAUL'S CO-EDUCATIONAL COLLEGE PRIMARY SCHOOL

11, Nam Fung Path, Wong Chuk Hang, Hong Kong
Tel : (852) 2526 1882 Fax : (852) 2526 2133

Open Recruitment

Date of Employment: Start From 1st September 2021

We are hiring instructor for the following extra-curricular (ECA) class

ECA code	E01
ECA title	Budding Writers Programme
Date and Time	Every Thursday 2:00 p.m. – 3:00 p.m.
Number of lessons	Around 25 (subject to any changes in the school calendar)
Target students	Primary 2 and 3 students
Class size	14 to 20 students
Instructor qualifications	<ol style="list-style-type: none">1. Native competence in spoken English.2. Relevant experience in teaching children creative writing.3. Past records of relevant training in writing and guiding students in competitions.4. Experience in teaching primary school students an advantage.5. Tertiary degree preferable.

Individual applicants are invited to apply by submitting an application letter which includes (a) relevant experience and qualifications; (b) proposed lesson plans; and (c) expected remuneration **by post** to the following address:

Ms. Leung Lai Mei
St. Paul's Co-educational College Primary School
11 Nam Fung Path
Wong Chuk Hang
Hong Kong

Please mark "Confidential" and specify "E01" on the envelope.
For inquiries, please contact Ms. Chang Mei Yin Cathy at 2526 1882.
Closing date: 19th April, 2021

The bidder, its employees and agents shall not offer any advantage (as defined in the Prevention of Bribery Ordinance, Cap. 201) to the school employees, SMC/IMC members, or any parent or student representative in a committee responsible for considering any matters in relation to this contract. Any such offer by the bidder or its employees or agent may constitute an offence under the Prevention of Bribery Ordinance and may render the contract null and void. The school may also cancel the contract awarded and hold the bidder liable for any loss or damage the school may sustain.