



聖保羅男女中學附屬小學

ST. PAUL'S CO-EDUCATIONAL COLLEGE PRIMARY SCHOOL

## IT Technician

### Job Responsibilities:

- Perform School server administration, network support, CCTV system, eClass System, Moodle System, School Campus TV, asset Management, daily technical support and update school website, etc.
- Management in the use of computer hardware, software and network equipment including stock keeping and procurement; installation and configuration.

### Requirements:

- DSE Graduate or related discipline in Information Technology or equivalent;
- Knowledge in supporting the PC/ LAN/ WAN, systems and applications;
- Knowledge of basic networking - (Configure IP, Gateway);
- Good communication skills, hard-working and able to work independently;
- Immediate available is highly preferred.

Applicants are invited to apply by submitting an application letter together with resume showing current and expected salary by email to [spccps@ps.spcc.edu.hk](mailto:spccps@ps.spcc.edu.hk) or by post to **The Headmistress, St. Paul's Co-educational College Primary School, 11 Nam Fung Path, Wong Chuk Hang, Hong Kong**. Please mark "Confidential" and specify the post you apply for on the envelope. The successful candidate will be required to undergo a Sexual Conviction Record Check (SCRC).

*(All enquiries and applications will be treated in strict confidence and used solely for employment-related purposes.)*