



聖保羅男女中學附屬小學

ST. PAUL'S CO-EDUCATIONAL COLLEGE PRIMARY SCHOOL

IT Technician

Job Responsibilities:

- Perform School server administration, network support, CCTV system, eClass System, Moodle System, School Campus TV, asset Management, daily technical support and update school website, etc.
- Management in the use of computer hardware, software and network equipment including stock keeping and procurement; installation and configuration.

Requirements:

- DSE Graduate or related discipline in Information Technology or equivalent;
- Knowledge in supporting the PC/ LAN/ WAN, systems and applications;
- Knowledge of basic networking - (Configure IP, Gateway);
- Good communication skills, hard-working and able to work independently;
- Commencement Date: Middle of August 2023

Applicants are invited to apply by submitting an application letter together with resume showing current and expected salary by email to spccps@ps.spcc.edu.hk or by post to **The Headmistress, St. Paul's Co-educational College Primary School, 11 Nam Fung Path, Wong Chuk Hang, Hong Kong**. Please mark "Confidential" and specify the post you apply for in your application and on the envelope. Candidates will be required to undergo Sexual Conviction Record Check (SCRC).

(All enquiries and applications will be treated in strict confidence and used solely for employment-related purposes.)