

聖保羅男女中學附屬小學
ST. PAUL'S CO-EDUCATIONAL COLLEGE PRIMARY SCHOOL
11, NAM FUNG PATH, WONG CHUK HANG, HONG KONG

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ONLINE POSTING

28 February 2024

School Ref. No.: 23-24/T007/General/Student Exercise Books (2024/25-2026/27)

**INVITATION TO TENDER FOR THE SUPPLY OF
STUDENT EXERCISE BOOKS (2024/25-2026/27)**

Our school hereby invites service providers to submit tender for the provision of Student Exercise Books (2024/25-2026/27) for the period of 2024/25-2026/27. Your sealed tender, **in DUPLICATE**, should be clearly marked on the envelope:

Tender for The Supply of Student Exercise Books (2024/25-2026/27)

Tenderers should not identify themselves on the tender envelope and a tender bid will be disqualified if the bidder discloses its identity on the sealed tender envelope. Tenderers are allowed to amend their tenders after tender submission but before tender closing, the amendments should be submitted in the same manners as for submitting the tenders.

Please contact Miss Lam Nga Yan (2526 1882) for details of the tendering procedures, service requirements of our school, assessment criteria and contents required in the tender document.

The envelope should be addressed to:

The Headmistress
St. Paul's Co-educational College Primary School
11 Nam Fung Path, Wong Chuk Hang
Hong Kong

Tender submissions should arrive no later than **12:00noon on 20 March 2024**. Late tenders will not be accepted. In case of a black rainstorm warning signal or typhoon signal No. 8 or above is valid for any duration between 9:00a.m. and 12:00noon, the tender closing time will be extended to 12:00noon on the next business day (i.e. except Saturday, Sunday and public holidays). Your tender will remain open for 90 days from the "Closing Date", and you may consider your tender to be unsuccessful if no order is placed with you within these 90 days. You are requested to note that unless Part II of the tender form is completed, the tender will not be considered.

The supplier / bidder, its employees and agents shall not offer any advantage (as defined in the Prevention of Bribery Ordinance, Cap. 201) to the school employees, SMC/IMC members, or any parent or student representative in a committee responsible for considering any matters in relation to this contract. Any such offer by the supplier / bidder or its employees or agent may constitute an offence under the Prevention of Bribery Ordinance and may render the contract null and void. The school may also cancel the contract awarded and hold the supplier / bidder liable for any loss or damage the school may sustain.

A review session of Student Exercise Books Sample will be arranged on 8 March 2024, 2:00p.m.-4:00p.m., should you have any queries, please feel free to contact Ms Lam Nga Yan.