



聖保羅男女中學附屬小學

ST. PAUL'S CO-EDUCATIONAL COLLEGE PRIMARY SCHOOL

## Laboratory Technician

### Requirements:

- Obtained an approved Laboratory Technician Certificate or an equivalent qualification
- Meet the entry requirements prescribed by the Education Bureau
- A Grade E / 2 or above in five subjects in the HKCEE / HKDSE (including Chinese, English and two science subjects), or equivalent
- Relevant qualifications (e.g. first aid certificate) and previous experience in working with students in an educational setting would be an advantage

### Responsibilities

- Assist teachers in planning, trying out and conducting science experiments and relevant demonstrations, as well as other science-related activities
- Prepare, update and manage science-related materials and resources
- Prepare, construct, operate and maintain laboratory apparatus and equipment, and to conduct routine laboratory tests
- Assist in the purchase of laboratory apparatus, equipment and other items necessary for laboratories
- Keep stores and inventory in laboratories, and to carry out annual stocktaking of all stores and equipment in laboratories
- Be responsible for all safeguarding in laboratories
- Provide support on the promotion and monitoring of laboratory safety

Applicants are invited to apply by submitting an application letter together with resume showing current and expected salary to: **spccps@ps.spcc.edu.hk** or by post to **Headmistress, St. Paul's Co-educational College Primary School, 11 Nam Fung Path, Wong Chuk Hang, Hong Kong.**

Please mark "Confidential" and specify the post you apply for on the envelope. Candidates will be required to undergo a Sexual Conviction Record Check (SCRC).

*(All enquiries and applications will be treated in strict confidence and only used for employment related purposes.)*