



聖保羅男女中學附屬小學

ST. PAUL'S CO-EDUCATIONAL COLLEGE PRIMARY SCHOOL

11 Nam Fung Path, Wong Chuk Hang, Hong Kong

www.spccps.edu.hk

ONLINE POSTING

14 March 2025

School Ref. No.: 24-25/T020/ECA/中文寫作班 (2025/26至2027/28)

INVITATION TO TENDER FOR THE SUPPLY OF 中文寫作班 (2025/26至2027/28) 1 SEPTEMBER 2025 TO 31 AUGUST 2028

Our school hereby invites service providers to submit tender for the provision of 中文寫作班 (2025/26至2027/28) for the period of September 2025 to August 2028. Your sealed tender, **in DUPLICATE**, should be clearly marked on the envelope:

Tender for The Supply of 中文寫作班 (2025/26至2027/28)

Tenderers should not identify themselves on the tender envelope and a tender bid will be disqualified if the bidder discloses its identity on the sealed tender envelope. Tenderers are allowed to amend their tenders after tender submission but before tender closing, the amendments should be submitted in the same manners as for submitting the tenders.

Please contact Ms. Zheng Yulian (2526 1882) for details of the tendering procedures, service requirements of our school, assessment criteria and contents required in the tender document.

The envelope should be addressed to:

The Headmistress
St. Paul's Co-educational College Primary School
11 Nam Fung Path, Wong Chuk Hang
Hong Kong

Tender submissions should arrive no later than **12:00noon** on **7 April 2025**. Late tenders will not be accepted. In case of a black rainstorm warning signal or typhoon signal No. 8 or above is valid for any duration between 9:00a.m. and 12:00noon, the tender closing time will be extended to 12:00noon on the next business day (i.e. except Saturday, Sunday and public holidays). Your tender will remain open for 90 days from the "Closing Date", and you may consider your tender to be unsuccessful if no order is placed with you within these 90 days. You are requested to note that unless Part II of the tender form is completed, the tender will not be considered.

The supplier / bidder, its employees and agents shall not offer any advantage (as defined in the Prevention of Bribery Ordinance, Cap. 201) to the school employees, SMC/IMC members, or any parent or student representative in a committee responsible for considering any matters in relation to this contract. Any such offer by the supplier / bidder or its employees or agent may constitute an offence under the Prevention of Bribery Ordinance and may render the contract null and void. The school may also cancel the contract awarded and hold the supplier / bidder liable for any loss or damage the school may sustain.