



ST. PAUL'S CO-EDUCATIONAL COLLEGE

ONLINE POSTING

School Ref. No.: SPCC/ITAVO/RFQ2526004

27 October 2025

INVITATION TO TENDER

TENDER FOR THE SUPPLY OF CONFERENCE ROOM WIRELESS MICROPHONE SYSTEM

We invite interested suppliers to submit tenders for the provision of the Conference Room Wireless Microphone System.

Please contact Mr. Fung Wing Yeung Ryan by email to spcc-fwy@spcc.edu.hk for details of the tendering procedures, service requirements of our school as well as other related information required in the tender document.

Your sealed tender, **in duplicate**, should be clearly marked on the envelope:

“TENDER FOR THE SUPPLY OF CONFERENCE ROOM WIRELESS MICROPHONE SYSTEM”

Tenderers should not identify themselves on the tender envelope and a tender bid will be disqualified if the tenderer discloses its identity on the sealed tender envelope. Tenderers are allowed to amend their tenders after tender submission but before tender closing, the amendments should be submitted in the same manners as for submitting the tenders.

The envelope should be addressed to our Principal and arrive to St. Paul's Co-educational College at 33 MacDonnell Road, Hong Kong **before 15:00 p.m. on Monday, 17 November 2025**. Late tenders will not be accepted. In case a black rainstorm warning signal or typhoon signal No. 8 or above is valid for any duration between 9:00 a.m. and 15:00 p.m., the tender closing time will be extended to 15:00 p.m. on the next business day (i.e. except Saturday, Sunday and public holiday). Your tender will remain open for 90 days from the 'Closing Date', and you shall consider your tender to be unsuccessful if you have not received the notice of appointment within this 90-day period.

The tenderer, its employees and agents shall not offer any advantage (as defined in the Prevention of Bribery Ordinance, Cap. 201) to the school employees, SMC members, or any parent or student representative in a committee responsible for considering any matters in relation to this contract. Any such offer by the tenderer or its employees or agent may constitute an offence under the Prevention of Bribery Ordinance and may render the contract null and void. The School may also cancel the contract awarded and hold the tenderer liable for any loss or damage the School may sustain.