

**St. Paul's Co-educational College**  
**Report on Use of Capacity Enhancement Grant in 2019/20 School Year**

Means by which teachers have been consulted: Consultation with all teachers

No. of operating classes: 36

Grant: \$862,730 (\$713 x 1,210 pupils)

Expenditure: \$1,127,627 \*

| <b>Task Area</b>       | <b>Major Area(s) of Concern</b>   | <b>Measure of Implementation</b>  | <b>Benefits Achieved</b>   | <b>Implementation Schedule</b> | <b>Performance Indicators</b>   | <b>Assessment Mechanism</b>   | <b>Person-in-charge</b>       |
|------------------------|---|---|--|--------------------------------|---|---|-------------------------------|
| Curriculum Development | To promote the use of IT in teaching  | One full-time IT technician employed to administer the school's IT hardware and software  | Teachers' workload released and allowed them more space to explore the use of IT in teaching   | September 2019 to August 2020  | <ul style="list-style-type: none"> <li>• More frequent and effective use of IT in teaching and learning</li> </ul>  | <ul style="list-style-type: none"> <li>• Performance appraisal on the IT technician</li> <li>• Frequency and effectiveness of using IT hardware and software in teaching and learning</li> </ul>  | Mr. Seet Wah Cheong           |
| Curriculum Development | To assist teachers in leadership programmes, student enrichment programmes, extracurricular activities and other teaching related tasks | One full-time Experiential Learning Coordinator and one full-time Clerk to help with student enrichment programmes, leadership programmes, ECA activities and accompanying students in outdoor activities and study tours etc | Teachers were relieved of some of their workload in organizing and implementing student enrichment programmes, etc so that they can concentrate on teaching & learning, curriculum and more contact time with students | September 2019 to August 2020  | <ul style="list-style-type: none"> <li>• Quality and quantity of student enrichment programmes etc</li> <li>• Students given more attention in outdoor activities and study tours, etc</li> </ul> | <ul style="list-style-type: none"> <li>• Performance appraisal of the Experiential Learning Coordinator and the Clerk</li> <li>• Feedback of teachers concerned</li> <li>• Students' feedback on the supervision of outdoor activities</li> </ul> | Mr. Koay Seng Yee Christopher |

\* Deficit will be borne by DSS unit rate subsidy and school fee.