

St. Paul's Co-educational College
Report on Use of One-off Special Support Grant in 2020/21 School Year

Principal of Usage

School have to deploy the grant to acquire additional manpower for cleansing work through either employing full-time / part-time janitor staff direct, or hiring additional janitor / cleansing staff through procurement of services. All costs incurred by the direct employment of staff, including salaries, leave entitlement and statutory benefits, such as Mandatory Provident Fund, should be covered by the grant.

Amount

Grant: \$100,000 (2020-2021)

Expenditure: \$203,805 (Janitor is under one-year contract \$16,175 x 12 months plus MPF)

Disbursement, Accounting and Financial Arrangement

If school are found not spending the grant according to the ambit as stated, or cannot provide the relevant supporting documents when required, schools will be required to return the disbursed grant to EDB.

Any unspent balance will lapse by 31 August 2021. Deficit, if any, should be made up by the DSS unit rate subsidy.