

St. Paul's Co-educational College

**Work Plan on Implementation of Measures to Safeguard National Security and
Promote National Security Education 2021-2022**

| Area | Measure(s) | Assessment Method | Implementation Timetable | Person-in-charge | Resources Required |
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| School administration | <p>Formation of a working group with a designated person to take charge of the planning and coordination work related to safeguarding national security and national security education:</p> <ul style="list-style-type: none"> • Assist and monitor the implementation of relevant measures (<i>e.g. design / production of teaching resources, staff training etc.</i>) • Coordinate the work of different subject panels and teams to implement relevant measures (<i>including crisis management guidelines, staff-related guidelines, appraisal system, student-related guidelines, student profile, moral education and discipline guidelines, ECA guidelines, dormitory guidelines</i>) • Establish / strengthen the monitoring mechanism for regular review of learning and teaching resources in various key learning areas / subjects and inter-disciplinary teams, learning activities (<i>e.g. experiential</i> | Observation / event evaluation | 2021/2022 (whole school year) | Assistant Vice Principal | / |

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| | <p><i>learning activities, exchange programs) etc.</i></p> <p><u>Remarks:</u></p> <ul style="list-style-type: none"> - <i>Ensure that external individuals / organizations can fulfill the school's requirements, and the messages they convey are consistent with the learning aims and curriculum goals in school education, as well as the responsibility of HK residents in safeguarding national security, the provisions and coverage of the National Security Law and the related offences, and abide by the law.</i> • Report the progress to the school governance authority on a regular basis • Enhance communication and collaboration among different stakeholders (e.g. teachers, school social workers/ student guidance personnel, educational psychologists, parents etc.) | | | | |
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| | <p>Strengthen the understanding of staff about the legislative background, provisions, and significance etc. of the National Security Law and the roles of teachers in particular.</p> <ul style="list-style-type: none"> • Management Leadership Committee will communicate with the teacher-in-charge of staff development to draw up plans to strengthen the knowledge of staff in related areas. | <p>Teacher questionnaire / observation</p> | <p>2021/2022 (whole school year)</p> | <p>Teacher-in-charge of Staff Development Team</p> | <p>Time resources (e.g. Staff Development Day), speakers' fee</p> |
| | <p>Enhance sense of national identity through national flag raising, playing and singing of the national anthem.</p> <ul style="list-style-type: none"> • National flag raising ceremonies will be held in a number of occasions under the coordination of the teacher-in-charge of Moral and Civic Education Committee with the support of the school uniform groups. • Understanding of national flag and the national anthem will be taught in Citizenship and Social Development lessons by Citizenship and Social Development Department. | <p>Observation</p> | <p>2021/2022 (an ongoing measure)</p> | <p>Teacher-in-charge of Moral and Civic Education Committee, Teachers in charge of the uniform groups including Scouts, Girl Guides and St. John Ambulance Brigade, Teacher-in-charge of Citizenship and Social Development Department</p> | <p>Time resources (e.g. morning assemblies), national flag, regional flag, lesson time</p> |

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| | <p>Ensure proper use of school premise (including the use of school facilities for student activities, extra-curricular activities, talks by external guest speakers, activities organized by alumni / parent-teacher association for students, activities engaging outside instructors, regular review of the library collection etc.) for holding activities which do not involve acts and activities that endanger national security.</p> <ul style="list-style-type: none"> • Teachers who are in charge of different student activities, extra-curricular activities etc. are to supervise the students concerned on site. • Teacher librarian will review the library collection continuously and observe guidelines when purchasing library resources. • Department Heads will review reference materials purchased. • Invitation of external guest speakers are to be approved and endorsed by the Principal. | <p>Observation / event evaluation</p> | <p>2021/2022 (an ongoing measure)</p> | <p>Teachers concerned</p> | <p>/</p> |
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| Staff management and training | <p>The importance of adherence to professional ethics and the role of teachers in cultivating virtues among students and maintaining a safe and orderly environment that facilitate students' effective learning and healthy development will be emphasized to all staff clearly in staff meetings, staff-related guidelines and appraisal system.</p> <ul style="list-style-type: none"> An induction will be given to all newly joined teachers in late August before the first staff meeting of the new academic year. Code of ethics, the roles of teachers etc. will be explained by Management Leadership Committee. All teachers will be reminded to adhere to professional ethics during the first staff meeting of the new academic year by the Principal. | Observation | 2021/2022 (an ongoing measure) | Management Leadership Committee | / |
| | <p>Provision of continuous professional training opportunities to all staff members to strengthen their understanding on national security (including the legislative background, provisions, significance etc. of the National Security Law and relevant information).</p> <ul style="list-style-type: none"> The first Staff Development Day will be used to increase the understanding of staff about the | Teacher questionnaire, evaluation of CPD forms | 2021/2022 (an ongoing measure) | Teacher-in-charge of Staff Development Team | Time resources (e.g. Staff Development Day), speakers' fee |

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| | <p>national security law and professional ethics of teachers.</p> <ul style="list-style-type: none"> Information of training courses / programs organized by the EDB on national security education / law will be posted on eclass to ensure colleagues are well informed of those training opportunities. | | | | |
| Learning and teaching | <p>Further strengthen Basic Law and National Security education, understanding of the rule of law and national conditions for both the formal and informal curricula by various key learning areas / subjects and inter-disciplinary teams, teachers in charge of learning activities etc.</p> <ul style="list-style-type: none"> Formal curricula will be refined by departments concerned with reference to the curriculum frameworks of national security education published by the EDB. Positive values such as the importance of law-abidingness will be inculcated among students during form teacher periods. Extra-curricular activities that are relevant to Basic Law, National Security Education etc. such as inter-class competitions will be held by Citizenship and Social Development Society under the | Evaluation by departments / working groups concerned | 2021/2022 (an ongoing measure) | Teacher in charge of various departments / form teachers, working groups | Time resources (e.g. collaborative lesson planning meetings), continuous professional training resources, form teacher periods |

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| | supervision of Citizenship and Social Development Department. | | | | |
| | <p>Enhance communication across different key learning areas / subjects to exchange ideas on how the learning and teaching foci of national security education in different subjects can be integrated organically in and connected naturally with the curriculum contents of various subjects to enhance students' sense of national identity.</p> <ul style="list-style-type: none"> • Heads of departments will share their experiences of national security education implementation in their subject areas during Academic Committee meeting in order to promote cross-departmental learning. | Evaluation by departments / working groups concerned | 2021/2022 (an ongoing measure) | Teacher in charge of various departments / working groups | Time resources (e.g. academic committee meetings) |
| | <p>Provision of clear guidelines to all teaching staff on the importance of upholding professional ethics such as the importance for teachers to refrain from promoting personal political views to students, making seditious remarks, incorporating into teaching / learning materials content or information that is biased / unsubstantiated / inconsistent with the aims and goals of the curriculum, etc.</p> | Observation | 2021/2022 (an ongoing measure) | Management Leadership Committee | Time resources (e.g. staff meeting) |

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| <p>Student guidance, discipline and support</p> | <p>Provision of clear guidelines to all parents and students about school's expectation on students' moral standard and behaviors.</p> <ul style="list-style-type: none"> • Expected students' moral standard and behaviors will be shared with F1 parents in F1 Parents' Orientation Day by the Discipline Master, Guidance Master and social workers. • Morning assemblies will be used by the Discipline Master, school chaplains and social workers to inculcate positive moral values among students. • Form teacher periods will be used to implement the school-based value education curriculum across all forms to nurture in students positive values that are associated with Christianity, life education, value education, traditional Chinese culture and the school's student attributes such as 'distinguishing right from wrong' (明辨是非), 'responsibility' (責任感), 'law-abidingness' (承擔及守法精神), 'harmony' (和諧). | <p>Evaluation by Discipline Committee, Guidance and Counselling Committee, Religious Studies Department, Moral and Civic Education Committee</p> | <p>2021/2022 (an ongoing measure)</p> | <p>Teachers in charge of Discipline Committee, Guidance and Counselling Committee, social workers, Religious Studies Department, Moral and Civic Education Committee, form teachers</p> | <p>Time resources (e.g. F1 Parents' Day, morning assemblies, form teacher periods)</p> |
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| | <p>Collaboration among Moral and Civic Education Committee, Heads of Form and Discipline Committee to further inculcate virtues such as sense of responsibility, righteousness, law-abidingness.</p> <ul style="list-style-type: none"> • Talks by the School Liaison Officer on law-abidingness on various aspects (such as internet crime and bullying etc.) will be given to students during form teacher periods or on Enrichment Program Day. • Group activities will be designed by social workers to meet the developmental needs of each cohort of Form 1 and Form 2 students. Other activities will also be organized to cultivate a culture of mentorship among junior and senior students. • Talks by external parties, such as Independent Commission Against Corruption (ICAC), will continue to be organized to instill the value of integrity. • Morning assembly talks and form teacher periods will be used to nurture positive values and attitude in students. | <p>Evaluation by Discipline Committee, Moral and Civic Education Committee, Guidance and Counselling Committee, Heads of Form</p> | <p>2021/2022 (an ongoing measure)</p> | <p>Teachers in charge of Discipline Committee, Moral and Civic Education Committee, Guidance and Counselling Committee, Heads of Form</p> | <p>Time resources (e.g. morning assemblies, form teacher periods), support from social workers, external organizations, speakers' fee</p> |
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| Home-school cooperation | <p>Collaboration between PTA and the school to identify students' developmental needs and provide support to parents to foster students' healthy development.</p> <ul style="list-style-type: none"> Teacher representative will communicate with PTA to arrange talks for parents to enhance their understanding about the role of parents in supporting healthy development of their children. For example, the talk held after the annual general meeting of PTA, the annual joint school talk etc. | Evaluation by teacher-in-charge of the PTA | 2021/2022 (an ongoing measure) | Teacher in charge of the PTA | Time resources (e.g. time for organizing talks for parents), venue, speakers' fee etc. |
| Others | <p>Provision of training opportunities to students who belong to uniform groups to enhance their skills in conducting flag raising ceremonies.</p> <ul style="list-style-type: none"> Student representatives from the three uniform groups will participate in flag raising training course provided by Endeavour in mid-August 2021 to learn proper etiquette and proper procedures of flag raising. | Evaluation by the uniform groups including Scouts, Girl Guides and St. John Ambulance Brigade | 2021/2022 (an ongoing measure) | Teachers in charge of the uniform groups including Scouts, Girl Guides and St. John Ambulance Brigade | Time resources, external training resources (e.g. Scout Association of Hong Kong, Endeavour (勵進教育中心)), budget for joining training courses |