

St. Paul's Co-educational College
Report on Use of Capacity Enhancement Grant in 2023/24 School Year

Means by which teachers have been consulted: Consultation with all teachers

No. of operating classes: 36

Grant: \$884,464 (\$742 x 1,192 pupils)

Expenditure: \$1,321,458 *

Task Area	Major Area(s) of Concern	Measure of Implementation	Benefits Achieved	Implementation Schedule	Performance Indicators	Assessment Mechanism	Person-in-charge
Curriculum Development	To promote the use of IT in teaching	One full-time IT technician employed to administer the school's IT hardware and software	Teachers' workload released and allowed them more space to explore the use of IT in teaching	September 2023 to August 2024	<ul style="list-style-type: none"> • More frequent and effective use of IT in teaching and learning 	<ul style="list-style-type: none"> • Performance appraisal on the IT technician • Frequency and effectiveness of using IT hardware and software in teaching and learning 	Mr. Chan Wai Kuen (IT Director)
Curriculum Development	To assist teachers in leadership programmes, student enrichment programmes, extracurricular activities and other teaching related tasks	One full-time Experiential Learning Coordinator and one full-time Clerk to help with student enrichment programmes, leadership programmes, ECA activities and accompanying students in outdoor activities and study tours etc	Teachers were relieved of some of their workload in organizing and implementing student enrichment programmes, etc so that they can concentrate on teaching & learning, curriculum and more contact time with students	September 2023 to August 2024	<ul style="list-style-type: none"> • Quality and quantity of student enrichment programmes etc • Students given more attention in outdoor activities and study tours, etc 	<ul style="list-style-type: none"> • Performance appraisal of the Experiential Learning Coordinator and the Clerk • Feedback of teachers concerned • Students' feedback on the supervision of outdoor activities 	Mr. Koay Seng Yee Christopher (Vice Principal)

* Deficit will be borne by DSS unit rate subsidy and school fee.