

**St. Paul's Co-educational College**  
**2023 – 2024 Report on Life Planning Education and Careers Guidance Service**

Objectives	Strategies	Actions Taken / Evaluation	Allocation of the CLP Grant
<ul style="list-style-type: none"> <li>• To prepare and equip our students for challenges ahead and decisions they have to make in pursuing their personal goals by providing a comprehensive programme for them during their 6 years of secondary education at SPCC, with due emphasis on life-planning and careers guidance</li> <li>• To continue to build on the strengths of our existing programmes, making the best use of our resources and maximizing learning outcomes through a holistic and coordinated approach</li> </ul> <p><i>See appendix for a programme overview</i></p>	<ul style="list-style-type: none"> <li>• The Careers Committee to closely collaborate with the Moral and Civic Education Committee and Other Learning Experiences Committee in the development and delivery of life-planning and career-related programmes</li> <li>• The Careers Committee, the Moral and Civic Education Committee, and the Other Learning Experiences Committee to have a good understanding of the various existing experiential learning programmes run by the school to make sure their programmes are well aligned with relevant school programmes to bring out the best learning outcomes</li> <li>• The Careers Committee to be well informed of all career-related programmes run by different parties including subject departments, Mentor Programme Committee and PTA by maintaining close and regular contact with them for better planning and minimum overlap; the Committee to also collaborate with them or provide support as necessary</li> <li>• The Careers Committee to explore the use of career planning tools with a view to expanding the scope of the existing careers guidance programme</li> <li>• The Moral and Civic Education Committee to develop a new school-based values education curriculum for F.1 - 6 which aligns with the developmental needs of students at different stages with due reference to life planning and careers guidance, and incorporates activities and programmes to maximize and sustain the learning outcomes of relevant school programmes</li> </ul>	<ul style="list-style-type: none"> <li>• Some activities planned by the Careers Committee, the Moral and Civic Education Committee, or the Other Learning Experiences Committee could not be carried out due to school suspension</li> <li>• Feedback from students / colleagues / mentors / parents through informal discussions and / or attendance of meetings / activities</li> <li>• Career assessments conducted for: <ul style="list-style-type: none"> <li>○ F.4 students in the first term</li> </ul> Form teachers accessed individual reports to understand students' careers needs</li> <li>• Some Form Teacher Periods were conducted online</li> </ul>	<p>The grant was used to partly cover the salaries of</p> <ul style="list-style-type: none"> <li>• a full-time Counsellor of Further Studies to support the work of the Careers Guidance Team and</li> <li>• a full-time Experiential Learning Coordinator to work on the positive education curriculum and experiential learning programmes</li> </ul> <p>Expenditure – \$1,399,800</p>

## Appendix – Life Planning Education and Careers Guidance Service Programme Overview

Main Focus	F.1	F.2	F.3	F.4	F.5	F.6
Self- understanding and Development	▪ <b>Values Education Curriculum</b> to be delivered through Form Teacher Periods					
	<ul style="list-style-type: none"><li>○ <i>Challenges faced when moving from P6 to S1</i></li><li>○ <i>Accepting individual differences</i></li><li>○ <i>Time management and punctuality</i></li><li>○ <i>Self-understanding and confidence building</i></li><li>○ <i>Goal setting</i></li></ul>	<ul style="list-style-type: none"><li>○ <i>Facing failures and adversities</i></li><li>○ <i>Seeking appropriate help when necessary</i></li><li>○ <i>Bearing responsibilities for wrongdoings</i></li><li>○ <i>Positive communication</i></li><li>○ <i>Academic honesty</i></li></ul>	<ul style="list-style-type: none"><li>○ <i>Understanding own strengths and weaknesses</i></li><li>○ <i>Being aware of gender stereotyping in different contexts</i></li><li>○ <i>Building positive self-image</i></li><li>○ <i>Social awareness</i></li><li>○ <i>Cyber citizenship</i></li><li>○ <i>Wealth management</i></li></ul>	<ul style="list-style-type: none"><li>○ <i>Conflict management</i></li><li>○ <i>Learning to persevere</i></li><li>○ <i>Understanding the impact of peer influence</i></li><li>○ <i>Moral dilemma in different contexts</i></li><li>○ <i>Wealth management</i></li></ul>	<ul style="list-style-type: none"><li>○ <i>Importance of personal integrity</i></li><li>○ <i>Good workplace attitude</i></li><li>○ <i>Managing stress from public exam</i></li></ul>	<ul style="list-style-type: none"><li>○ <i>Meaning of life</i></li><li>○ <i>Confidence building</i></li><li>○ <i>Finding passion for future</i></li></ul>
	▪ Preparation of student personal profile to document learning progress and help students recognise their attributes and achievements					
	<ul style="list-style-type: none"><li>▪ F.1 Boarding Experience Programme</li><li>▪ Life building mentorship programme</li><li>▪ Outdoor Education Programme</li><li>▪ Service Learning Programme</li></ul>	<ul style="list-style-type: none"><li>▪ Historical and Cultural Experiential Learning Programme</li><li>▪ Service learning programme</li></ul>	<ul style="list-style-type: none"><li>▪ F3 Rites of Passage (28-day adventure-based experiential learning programme in Australia)</li><li>▪ Place-based education programme</li><li>▪ Service learning programme</li></ul>	<ul style="list-style-type: none"><li>▪ Overseas &amp; local service learning programmes</li></ul>	<ul style="list-style-type: none"><li>▪ Overseas service learning programmes</li></ul>	<ul style="list-style-type: none"><li>▪ Preparing personal statements in English Language lessons</li><li>▪ F6 Graduation Rites of Passage (16-day adventure-based experiential learning programme in Australia)</li></ul>
Career Exploration	▪ <b>Values Education Curriculum</b> to be delivered through Form Teacher Periods					
			<ul style="list-style-type: none"><li>○ <i>Subject choice</i></li><li>○ <i>Personality and career interest</i></li></ul>		<ul style="list-style-type: none"><li>○ <i>Exploring multiple pathways</i></li></ul>	
	<ul style="list-style-type: none"><li>▪ Careers talks and seminars (local / overseas universities, alumni, professionals)</li><li>▪ Activities / competitions to connect subject learning with the real world (e.g. STEM programmes related to robot design, mathematical modelling competition)</li><li>▪ Dissemination of career-related information on school intranet</li></ul>					
				<ul style="list-style-type: none"><li>▪ Alumni Mentors College Fair (overseas)</li><li>▪ Company visits</li><li>▪ University taster programmes</li><li>▪ Various external career-related activities / programmes / competitions (e.g. HKGCC Business-Partnership Programme, JA Company Programme, internship by CLAP@JC)</li></ul>	<ul style="list-style-type: none"><li>▪ Entrepreneurship workshop</li><li>▪ Self-organised Prep Year Experiential Learning programme</li></ul>	<ul style="list-style-type: none"><li>▪ Mentor Programme</li><li>▪ Business / University attachment programmes</li><li>▪ Self-initiated attachment programmes</li><li>▪ IB CAS programme</li></ul>

Main Focus	F.1	F.2	F.3	F.4	F.5	F.6
<b>Career Planning and Management</b>  <i>Making decisions and formulating and carrying out plans to cope with social changes and the transition from study to employment</i>	<ul style="list-style-type: none"> <li>▪ <b>Values Education Curriculum(*)</b> and <b>Career and Life Planning Lessons</b> to be delivered through Form Teacher Periods</li> </ul>					
	<ul style="list-style-type: none"> <li>○ <i>Introduction to CLP</i></li> </ul>			<ul style="list-style-type: none"> <li>○ <i>Goal setting for future career</i></li> </ul>		<ul style="list-style-type: none"> <li>○ <i>*Interview skills</i></li> <li>○ <i>*Factors affecting career choice</i></li> </ul>
			<ul style="list-style-type: none"> <li>▪ Briefing for students and parents on overseas university studies</li> <li>▪ Individual and personalised guidance on further study options</li> <li>▪ Academic counselling for prospective IB students</li> <li>▪ Career assessment (MyFutureChoice)</li> </ul>	<ul style="list-style-type: none"> <li>▪ Career assessment (MyFutureChoice)</li> </ul>	<ul style="list-style-type: none"> <li>▪ Career assessment (MBTI)</li> </ul>	<ul style="list-style-type: none"> <li>▪ JUPAS Briefing</li> <li>▪ Sharing by graduates on university admission and interviews (local / overseas)</li> <li>▪ Interview workshop</li> </ul>