

**St. Paul's Co-educational College**  
**Plan on Use of Capacity Enhancement Grant in 2024/25 School Year**

Means by which teachers have been consulted: Consultation with all teachers

No. of operating classes: 36

Grant: \$910,377 (\$753 x 1,209 pupils)

Expenditure: \$1,395,426 \*

<b>Task Area</b>	<b>Major Area(s) of Concern</b>	<b>Implementation Plan</b>	<b>Benefits Anticipated</b>	<b>Implementation Schedule</b>	<b>Performance Indicators</b>	<b>Assessment Mechanism</b>	<b>Person-in-charge</b>
Curriculum Development	To promote the use of IT in teaching	To employ one full-time IT technician to administer the school's IT hardware and software	To release teachers' workload allowing them more space to explore the use of IT in teaching	From September 2024 onwards for 1 year	<ul style="list-style-type: none"> <li>• More frequent and effective use of IT in teaching and learning</li> </ul>	<ul style="list-style-type: none"> <li>• Performance appraisal on the IT technician</li> <li>• Frequency and effectiveness of using IT hardware and software in teaching and learning</li> </ul>	Mr. Chan Wai Kuen (IT Director)
Curriculum Development	To assist teachers in leadership programmes, student enrichment programmes, extracurricular activities and other teaching related tasks	To employ one full-time Experiential Learning Coordinator and one full-time Clerk to help with student enrichment programmes, leadership programmes, ECA activities and accompanying students in outdoor activities and study tours etc	Teachers are relieved of some of their workload in organizing and implementing student enrichment programmes, etc so that they can concentrate on teaching & learning, curriculum and more contact time with students	From September 2024 onwards for 1 year	<ul style="list-style-type: none"> <li>• Quality and quantity of student enrichment programmes etc</li> <li>• Students given more attention in outdoor activities and study tours, etc</li> </ul>	<ul style="list-style-type: none"> <li>• Performance appraisal of the Experiential Learning Coordinator and the Clerk</li> <li>• Feedback of teachers concerned</li> <li>• Students' feedback on the supervision of outdoor activities</li> </ul>	Mr. Koay Seng Yee Christopher (Vice Principal)

\* Deficit will be borne by DSS unit rate subsidy and school fee.