

St. Paul's Co-educational College

Work Plan on Implementation of Measures to Safeguard National Security and Promote National Security Education 2024-2025

Area	Measure(s)	Assessment Method	Implementation Timetable	Person-in-charge	Resources Required
School administration	<p>A working group has been set up with a senior staff member as the designated person to take charge of the planning and coordination work related to safeguarding national security and national security education. The roles of the designated person and working group include but not limited to the following:</p> <ul style="list-style-type: none"> • Support and oversee the implementation of appropriate measures (<i>e.g. staff training etc.</i>) • Facilitate collaboration among various subject panels and teams to implement relevant measures (<i>including crisis management guidelines, staff-related guidelines, appraisal system, student-related guidelines, student profile, moral education and discipline guidelines, ECA guidelines, dormitory guidelines</i>) • Enhance the monitoring system for the regular review of teaching and learning resources across different key learning areas, subjects, interdisciplinary learning, other 	Observation / event evaluation	2024-2025 (whole school year)	Teacher-in-charge of the working group	/

	<p>learning experiences etc. (<i>e.g. experiential learning activities, exchange programs</i>) etc.</p> <ul style="list-style-type: none"> • Provide regular updates on the progress of implementation of relevant measures to the school governance authority • Further improve communication and collaboration among various key stakeholders (<i>e.g. teachers, school social workers/ student guidance personnel, educational psychologists, parents etc.</i>) 				
	<p>Strengthen the understanding of staff about the legislative background, provisions, and significance etc. of the National Security Law and the roles of teachers in particular.</p> <ul style="list-style-type: none"> • Management-Leadership Committee (MLC) will communicate with the teacher-in-charge of staff development to draw up plans to strengthen the knowledge of staff in related areas such as by organizing talks, disseminating relevant training information. 	Teacher questionnaire / observation	2024/2025 (whole school year)	Teacher-in-charge of Staff Development Team	Time resources (<i>e.g. Staff Development Day</i>), speakers' fee
	Ensure proper use of school premise (including the use of school facilities for student activities, extra-curricular activities, talks by external guest speakers,	Observation / event evaluation	2024/2025 (an ongoing measure)	Teachers concerned	/

	<p>activities organized by alumni / parent-teacher association for students, activities engaging outside instructors, regular review of the library collection etc.) for holding activities which do not involve acts and activities that endanger national security.</p> <ul style="list-style-type: none"> • Teachers who are in charge of different student activities, extra-curricular activities etc. are to supervise the students concerned on site. • Teacher librarian will review the library collection continuously and observe guidelines when purchasing library resources. • The Chinese Department will continue to review the reference materials placed inside classroom libraries in all classrooms. Stocktaking effort will be made to see if the book list should be updated annually. • Department Heads will review reference materials purchased including both printed and digital ones. • The IT Office will ensure cyber security through regular monitoring and continuously upgrading relevant network equipment. 				
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	<ul style="list-style-type: none"> As an institutionalised practice, invitation of external guest speakers /organisations for conducting activities with students are to be approved and endorsed by the Principal. 				
Staff management and training	<p>The significance of upholding professional ethics and the role of teachers in fostering virtues in students and ensuring a safe and orderly environment that facilitate students’ effective learning and healthy development will be clearly communicated to all staff during meetings, staff guidelines and through the appraisal system.</p> <ul style="list-style-type: none"> An induction will be given to all newly joined teachers in late August before the first staff meeting of the new academic year. Code of ethics, the roles of teachers etc. will be explained by MLC. All teachers will be reminded to adhere to professional ethics during the first staff meeting of the new academic year by the Principal. All teachers are required to sign a document that acknowledge they have read and understand all policies and guidelines including the most updated ones such as the 	Observation	2024/2025 (an ongoing measure)	Management- Leadership Committee	/

	Crisis Management Guidelines at the beginning of the school year.				
	<p>Provision of continuous professional training opportunities to all staff members to strengthen their understanding on national security (including the legislative background, provisions, significance etc. of the National Security Law, recent development of the motherland and relevant information).</p> <ul style="list-style-type: none"> • A talk on Crisis Management will be arranged to ensure teachers understand the code of conduct required for professional educators and the importance of adhering to the rule of law. • A visit to the Ocean Park will be organized for teachers to learn about how the Park help safeguard resource security and ecological security. Through visits to the pandas, teachers will appreciate the generosity of the Central Government and the intimate relationship between the motherland and the HKSAR. • Information of training courses / programs organized by the EDB on national security education / law, Basic Law, PRC Constitution, recent development of the 	Teacher questionnaire, evaluation of CPD forms	2024/2025 (an ongoing measure)	Teacher-in-charge of Staff Development Team, Management-Leadership Committee	Time resources (e.g. Staff Development Day), speakers' fee

	<p>motherland and the like will be posted on eclass to ensure colleagues are well informed of those training opportunities.</p> <ul style="list-style-type: none"> The school will fully utilize different resources especially the strong networks with alumni, parents, and professionals etc. to provide training opportunities for teachers. 				
Learning and teaching	<p>Further strengthen Basic Law and National Security education, understanding of the rule of law and national conditions as well as positive values and attitudes for both the formal and informal curricula by various key learning areas / subjects and inter-disciplinary teams, teachers in charge of learning activities etc.</p> <ul style="list-style-type: none"> Formal curricula with enhanced elements related to the concept of national security will continue to be implemented by departments concerned. Whole-school approach will be adopted to promote positive values such as the importance of self-discipline, perseverance and law-abidingness. Incultation of positive values will be done through form teacher periods and morning assemblies. 	Evaluation by departments / working groups concerned	2024/2025 (an ongoing measure)	Teacher in charge of various departments / form teachers, working groups, Teachers in charge of different ECA groups, Student Union, Experiential Learning Coordinator, IT Director etc.	Time resources (e.g. collaborative lesson planning meetings), continuous professional training resources, form teacher periods

	<ul style="list-style-type: none"> • Elements and different domains of the holistic view of national security will be infused into a wide variety of experiential learning activities / programs as deemed appropriate. • Extra-curricular activities that are relevant to Basic Law, National Security Education, recent development of the motherland, positive values and attitudes etc. such as inter-class competitions will be held by different clubs and societies under the supervision of teachers concerned. • Students will be encouraged to participate in local, regional and national activities and competitions organized by reputable organizations to celebrate the 75th anniversary of the founding of the People's Republic of China and increase their understanding of the recent development of the motherland, the PRC Constitution, Basic Law, National Security Law etc. • The promotion of cyber ethics and information literacy is also carried out through the activities organized by the Cyber Ambassadors (CAs) team and Network 33. 				
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	<p>Enhance sense of national identity through national flag raising, playing and singing of the national anthem.</p> <ul style="list-style-type: none"> • Provision of training opportunities to students who belong to the uniform groups, the Prefect Board and Student Union to enhance their skills in conducting flag raising ceremonies. • National flag raising ceremonies will be held in a number of occasions under the coordination of the teacher-in-charge of National Education Team with the support of the school uniform groups, the Prefect Board and the Student Union. • A special speech under the national flag (國旗下的講話) will be arranged after the national flag raising to celebrate the 75th anniversary of the founding of the People's Republic of China. <p>Understanding of national flag and the national anthem will be taught in Citizenship and Social Development lessons by Citizenship and Social Development Department.</p>	Observation	2024/2025 (an ongoing measure)	Teacher-in-charge of National Education Team, Teachers in charge of the uniform groups including Scouts, Girl Guides and St. John Ambulance Brigade, Teacher-in-charge of Citizenship and Social Development Department, Teacher in charge of the Prefect Board and the Student Union	Time resources (e.g. morning assemblies), national flag, regional flag, dummy flags, budget for joining training courses, lesson time
	Enhance communication across different key learning areas / subjects to exchange ideas on how the learning and teaching	Evaluation by departments /	2024/2025 (an ongoing measure)	Teacher in charge of various	Time resources

	foci of national security education in different subjects can be integrated organically in and connected naturally with the curriculum contents of various subjects to enhance students' sense of national identity.	working groups concerned		departments / working groups, National Education Team	(e.g. collaborative lesson planning meetings, department meetings)
Student guidance, discipline and support	<p>Provision of clear guidelines to all parents and students about school's expectation on students' moral standard and behaviors.</p> <ul style="list-style-type: none"> Expected students' moral standard and behaviors will be shared with F1 parents in F1 Parents' Orientation Day by the Discipline Master, Guidance Master and social workers. Morning assemblies will be used by the Discipline Master, school chaplains, social workers and Guidance and Counseling Committee to inculcate positive moral values among students. Form teacher periods will be used to implement the school-based values education curriculum across all forms to nurture in students positive values that are associated with Christianity, life education, value education, traditional Chinese culture and the school's student attributes such as commitment and law-abidingness, 	Evaluation by Discipline Committee, Guidance and Counselling Committee, Religious Studies Department, Moral and Civic Education Committee with the assistance of all Heads of Form	2024/2025 (an ongoing measure)	Teachers in charge of Discipline Committee, Guidance and Counselling Committee, social workers, Religious Studies Department, Moral and Civic Education Committee, form teachers, Heads of Form	Time resources (e.g. F1 Parents' Day, morning assemblies, form teacher periods, form committee meetings)

	<p>empathy etc. Heads of Form may invite colleagues from the Citizenship and Social Development Department to sit in form committee meetings to enhance the knowledge of form teachers on areas such as the PRC Constitution, the Basic Law, the rule of law etc. whenever necessary.</p> <ul style="list-style-type: none"> Resource bank for values education will be set up with the help of Heads of Form and form teachers to share useful resources and good practices. 				
	<p>Enhance communication and support among a circle of key personnel such as form teachers, Heads of Form, Guidance and Counseling Committee, Discipline Committee, social workers and specialists to share information, consider issues of common concern, provide concrete support for each other and recommend actions in agreed areas to provide more holistic support to students.</p> <ul style="list-style-type: none"> The Guidance and Counselling Committee will meet monthly/bi-monthly/when the need arises. 	<p>Evaluation by Discipline Committee, Moral and Civic Education Committee, Guidance and Counselling Committee, Heads of Form</p>	<p>2024/2025 (an ongoing measure)</p>	<p>Teachers in charge of Discipline Committee, Moral and Civic Education Committee, Guidance and Counselling Committee, Heads of Form, social workers and specialists (if necessary)</p>	<p>Time resources</p>

	<p>Collaboration among Moral and Civic Education Committee, Heads of Form and Discipline Committee to further inculcate virtues such as sense of responsibility, self-discipline, law-abidingness.</p> <ul style="list-style-type: none"> • Talks/learning activities by external parties will continue be organized to instill positive values such as self-discipline, law-abidingness etc. • Group activities will be designed by social workers and/or in collaboration with other organizations to meet the developmental needs of each cohort of Form 1 and Form 2 students and cultivate the sense of social responsibility. Other activities will also be organized to cultivate a culture of mentorship and positive school culture with shared moral values and positive attitudes among junior and senior students. • Morning assembly talks and form teacher periods will be used to nurture positive values and attitude in students. 	Evaluation by Discipline Committee, Moral and Civic Education Committee, Guidance and Counselling Committee, Heads of Form	2024/2025 (an ongoing measure)	Teachers in charge of Discipline Committee, Moral and Civic Education Committee, Guidance and Counselling Committee, Heads of Form	Time resources (e.g. morning assemblies, form teacher periods), support from social workers, external organizations, speakers' fee
Home-school cooperation	Collaboration between PTA and the school to identify students' developmental needs and provide support to parents to foster students' healthy development.	Evaluation by teacher-in-charge of the PTA	2024/2025 (an ongoing measure)	Teacher in charge of the PTA	Time resources (e.g. time for organizing

	<ul style="list-style-type: none"> Teacher representative will communicate with PTA and encourage the PTA to arrange talks/share practical resources for parents to enhance their understanding about the role of parents in supporting healthy development of their children with reference to the new curriculum framework of parent education. For example, the talk held after the annual general meeting of PTA, the annual joint school talk with St. Paul's Co-educational College Primary School etc. The school and the PTA will continue to explore suitable learning activities to facilitate parents to understand the importance of enhancing students' sense of national identity and national security. 				<p>talks for parents), venue, speakers' fee etc.</p>
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Signature of supervisor: 

Name of supervisor: Dr. Chien Lee

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